

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, February 10, 2025
2:15pm – 4:00pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

MEETING CALLED TO ORDER at 2:19pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Nzingha Dugas, Deborah Dixon

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris (*as needed*)
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Equity and Instruction:** Jason Berner
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Cole Moyer, Jacki Wright, Jack Wheeler, Jason Berner

Guests in attendance: Annie Sciacca, Jennifer Ounjian, Elisabeth Schwartz

CONSENT AGENDA ACTION ITEMS

Agenda: February 10, 2025

Action: Approved

Motioned: Jennifer Griest

Seconded: Brianne Ayala

All in Favor: No abstentions

Minutes: January 27, 2025

Action: Approved

Motioned: Najia Azizi

Seconded: Nzingha Dugas

All in Favor: No abstentions

AUSER-238 Automotive Heating and Air Conditioning

Revision: Add Credit for Prior Learning (CPL) statement to description

AUSER-111 Automotive Brakes

Revision: Add Credit for Prior Learning (CPL) statement to description

AUSER-113 Automotive Suspension and Steering

Revision: Add Credit for Prior Learning (CPL) statement to description

AUSER-207 Hybrid, Plug-in Hybrid and Electric Vehicle

Revision: Add Credit for Prior Learning (CPL) statement to description

AUSER-103 Automotive Electrical/Electronic Systems

Revision: Add Credit for Prior Learning (CPL) statement to description

AUSER-115 Engine Service and Repair Revision: Add CPL statement to description and remove one SLO.
AUSER-101 Automotive Fundamentals Revision: Add Credit for Prior Learning (CPL) statement to description
AUSER-203 Automotive Engine Performance Revision: Add Credit for Prior Learning (CPL) statement to description
AUSER-117 Automotive Drive Trains Revision: Add Credit for Prior Learning (CPL) statement to description
Automotive Service Technician – A.S. Degree Revision: Add Credit for Prior Learning (CPL) statement to program description
NON-CONSENT AGENDA ACTION ITEMS
ADJUS-121 Concepts of Criminal Law Revision: Content review. Update description, MOEs, MOIs, out of class assignment examples, textbooks, lecture content, and SLOs. Add prerequisite ADJUS-120 and advisory ENGL-C1000 or C1000E. <i>(This proposal was tabled on 1/27/25 due to lack of time.)</i> Action: Tabled due to lack of representation
ADJUS-222 Basic Investigations Revision: Content review. Update description, out of class assignment examples, textbooks, and SLOs. Add MOI & MOE details. Action: Tabled due to lack of representation
Journalism – Associate in Arts degree Revision: Update required JRNAL courses (lab hours now embedded with lecture courses). Add several optional courses. Reduce overall major units to 19 (from 27 units) Action: Approved Motioned: Jennifer Griest Seconded: Najia Azizi All in Favor: No abstentions
PHILO-140 History of Ancient Philosophy Revision: Content review. Update description, MOIs, MOEs, textbooks, objectives, lecture content, and SLOs. Update prerequisite courses to align with common course numbering. Action: Approved. Agenda correction: Prerequisite courses were actually advisories. Motioned: Najia Azizi Seconded: Brianne Ayala All in Favor: No abstentions
BIOSC-119 Microbiology Revision: Content review. Update textbooks. Action: Approved, with updates to lab content Motioned: Brianne Ayala Seconded: Jennifer Griest All in Favor: No abstentions
BIOSC-875N Work Skills in Preparation for Applied Life Science Projects Revision: Content review. Update textbooks. Add Master's Discipline: Engineering Action: Approved Motioned: Deborah Dixon Seconded: Nzingha Dugas All in Favor: No abstentions

CULIN-251 Restaurant Management

Revision: Content review. Update out of class assignment examples, MOE%, textbook, objectives, outcomes, and lecture content.

Action: Approved, with updates to class max 25 (from 35) and remove MOE%.

Motioned: Jennifer Griest

Seconded: Deborah Dixon

All in Favor: No abstentions

CULIN-260 European Cakes, Cake Decorating and Desserts

Revision: Content review. Update out of class assignment hours, textbooks, lecture and lab content, add SLO%.

Action: Approved

Motioned: Najia Azizi

Seconded: Brianne Ayala

All in Favor: No abstentions

PSYCH-150 Introduction to Biological Psychology

Revision: Content review. Change grading option from LTR to SC. Remove Advisory: College level reading and writing skills. Update MOIs, MOEs, out of class assignment examples and hours, textbooks, objectives, lecture content, and SLOs.

Action: Approved, with added advisory "Eligibility for ENGL-C1000 or ENGL-C1000E."

Motioned: Najia Azizi

Seconded: Jennifer Griest

All in Favor: No abstentions

PSYCH-120 Human Sexuality

Revision: Content review. Update description, MOEs, textbooks, objectives, SLOs, and lecture content.

Action: Approved, with added advisory "Eligibility for ENGL-C1000 or ENGL-C1000E."

Motioned: Brianne Ayala

Seconded: Deborah Dixon

All in Favor: No abstentions

SOCSC-140 Contemporary Women

Revision: Content review. Update description (one word), out of class assignment examples, MOEs, textbooks, objectives, and lecture content.

Action: Approved, with update to grading option SC (from LR)

Motioned: Najia Azizi

Seconded: Brianne Ayala

All in Favor: No abstentions

DISCUSSION ITEMS

Discussion and vote: Expediting the new PH courses (106, 108, 113) for the PH degree.

The Public Health transfer degree is being replaced by Public Health 2.0, which contains a new area with courses we don't offer. The PE/Kinesiology department has created three new Public Health courses (106, 108, 113) that align with C-ID and are intended to be included in Public Health 2.0, but they are towards the end of the CIC queue. Given the State's timeline for approvals, it's recommended that we expedite these new courses to an upcoming CIC agenda. The PE/Kinesiology department currently has several dozen proposals in the CIC queue, which will be on upcoming agendas. Brianne Ayala motioned to swap the three PH courses for three courses that are undergoing a standard content review and have no degree implications, thereby having no effect on the position of other proposals in the queue. Nzingha Dugas seconded and it was voted on unanimously.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:06pm. The next meeting is scheduled for February 24, 2025

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN